

Procedure for application to the Freedom of the City of London

by Redemption in a Company

When you have received the Freedom of the Company you are required to obtain the Freedom of the City of London before you can proceed to the Livery.

You are eligible for the Freedom of the City of London if:

- you are above the age of eighteen years
- you are not an undischarged bankrupt
- you have not been convicted of a criminal offence. (Applicants need not disclose convictions which are spent under the Rehabilitation of Offenders Act 1974).

Due to the social gathering restrictions that are currently in place, applications are being processed remotely and Freedom Ceremonies are being held virtually. The Clerk of the Chamberlain's Court will explain the revised process in more detail.

TWO personal visits to the Chamberlain's Court, Guildhall (north wing) are necessary. The first is to make application for the freedom while the second (generally a month or so later) is for the Ceremony of Freedom admission.

Email or Telephone the Clerk of the Chamberlain's Court (murray.craig@cityoflondon.gov.uk or 020 7332 1008/3055) and ask for an appointment to make application for the Freedom by Redemption in a Company.

Documents required for first appointment:

Certified translations are required of documents not in the English language

- Company Freedom document or photocopy
- Full birth or adoption certificate. A full birth certificate shows names of parents and exact place of birth; a short one does not.
- A woman who uses a married surname should bring her marriage/divorce certificate

Applicants using names other than those registered on birth/adoption/marriage certificate should bring an official document showing changes e.g. change of name deed, passport and driving license.

All documents are returned immediately except the Company document which will be kept in the Chamberlain's Court archive.

Payment

The Freedom fee of £100 can be paid electronically into their account:

Account Name: City of London Income No.1

Sort Code: 30-00-02 **Bank account number :** 00196091

IBAN: GB70 LOYD 3000 0200 1960 91

When making a payment you must reference '**Freedom**' followed by your surname.

If your name is on the Ward List (City of London electoral roll) there is no fee and only **ONE APPOINTMENT** at the Chamberlain's Court is required, but please ensure that you state 'Ward List' when making the appointment.

Should you have any queries concerning your application for Freedom of the City of London you may email or telephone the Clerk of the Chamberlain's Court, Murray Craig, murray.craig@cityoflondon.gov.uk or 020 7332 1008/3055.

Freedom of the City of London by Redemption

DECLARATION OF A FREEMAN

I, [names in full] do solemnly declare that I will be good and true to *Our Sovereign Lady Queen Elizabeth the Second; that I will be obedient to the Mayor of this City; that I will maintain the franchises and customs thereof, and will keep this City harmless, in that which in me is; that I will also keep The Queen's Peace in my own person; that I will know no Gatherings or Conspiracies made against the Queen's Peace, but I will warn the Mayor thereof, or hinder it to my power; and that all these points and articles I will well and truly keep, according to the laws and customs of this City, to my power.

* EU citizens may substitute

'Our Sovereign Lady Queen Elizabeth the Second' for

'Her Majesty Queen Elizabeth the Second'

Chamberlain's Court

Guildhall

LONDON EC2P 2EJ

Application form



Freedom of the City of London

Proxy application by redemption in a Livery Company

Applicant's details

To be completed by the applicant or the Clerk.

Title

Nationality

First names

Email address

Surname

Daytime phone number

Decorations for example MBE, OBE, QC

Occupation - for example, company directors, managers and you should state the nature of your business)

Home address

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Are you retired? Put an 'X' in one box

No Yes

Father's details

Title

First names

Surname

Decorations (for example, MBE, OBE, QC)

Home address

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode
Country

Occupation - please include details even if deceased

Is your father deceased? Put an 'X' in one box

No Yes

If your father was a Freeman of the City of London please complete the details below

Enter the date when the Freedom of City of London was granted DD MM YYYY

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Enter the name of the Livery Company - if applicable

<input type="text"/>
<input type="text"/>

Mother's details

Title

First names

Surname

Decorations for example, MBE, OBE, QC

Home address

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode
Country

Occupation - please include details even if deceased

Is your mother deceased? Put an 'X' in one box

No Yes

If your mother was a Freeman of the City of London please complete the details below

Enter the date when the Freedom of City of London was granted DD MM YYYY

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Enter the name of the Livery Company - if applicable

<input type="text"/>
<input type="text"/>

Declaration

Please sign and date the application. To be completed by the applicant or the Clerk.

Signature

Date DD MM YYYY

What do now

1. Please make your payment
2. Email/post the completed form along with scanned copies or clear photographs of the required documents to murray.craig@cityoflondon.gov.uk

Clerk of Chamberlain's Court
Chamberlain's Court
Guildhall
LONDON EC2P 2EJ